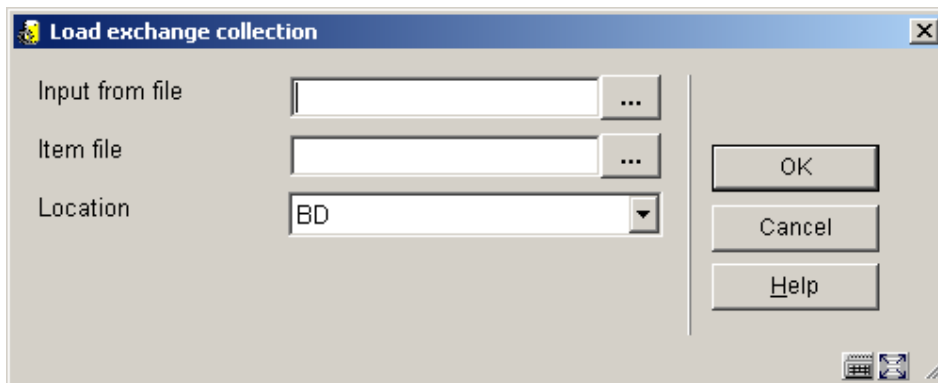# AFO 136 – Load exchange collection

136.1 Introduction

A specific import option for exchange collections of PBC-NB (Provincial Library Centre for Noord-Brabant) has been added in AFO 136.

Please contact Geac for more information if you want to use this option.

136.2 Import file

After choosing AFO 136 an input form is displayed:

Fields on the screen

Input from file: Specify the location of the file that contains the bibliographic records. The button on the right takes you to the standard Windows dialog box for selecting a file from a specific directory.

Item file: Specify the location of the file that contains the item records. The button on the right takes you to the standard Windows dialog box for selecting a file from a specific directory.

Location: Specify the location for which the items will be imported. The shelfmarks of the imported items will be stored at this location.

As part of the loading process a bib savelist will be created in the format **WCSLDDMMJJ**. Based on this the titles and items can later be selected so they can be removed.

- **Document control - Change History**

Version	Date	Change description	Author
1.0	unknown	Creation Delivered as part of build 17 set	